

**ACTIVITY REPORT**

**HOKKAIDO UNIVERSITY LIAISON OFFICE IN  
INDONESIA**

*Data Period:*

*January - March 2020*



**HOKKAIDO  
UNIVERSITY**

**IPB UNIVERSITY  
INDONESIA**

**2020**

## I. PREFACE

Hokkaido University Liaison Office in Indonesia (LO Hokudai) was established in June 2017 and located in IPB University, Gedung Pascasarjana Dramaga Campus R-200, Bogor 16680, West Java, Indonesia to provide information and services regarding Hokkaido University to Indonesian students and academic staff. The office is open every weekday (09.00 - 16.00) and closed on the weekends and Indonesian public holidays.

## II. ACTIVITY IN HOKKAIDO UNIVERSITY LIAISON OFFICE IN INDONESIA

LO Hokudai provides information and services regarding Hokkaido University. The international academic information such as research opportunities, summer school program, student exchange program, scholarship program, and other related academic program from Hokkaido University in regards to the partnership with IPB University were informed through the LO Hokudai. Herewith are the activities of Hokkaido University Liaison Office in Indonesia. Recapitulation of LO Hokudai daily activities during Januari-Maret 2020 are shown in Table 1.

Table 1. Activity of LO Hokudai Period of January – March 2020

設置国 (Country)	インドネシア (Indonesia)	連携先 Corporate	ボゴール農業大学 (IPB University)
責任部局 (Responsible Department)	農学研究院 Agricultural Research Institute	責任教員 (Responsible Teacher)	波多野 隆介 (Hatano Ryūsuke)
活動期間 (Activity Period)	January – March 2020		
日付 (Date)	活動内容 (Activities)		
January 2020	<ol style="list-style-type: none"> <li>1. Generated volunteer schedule, attendance &amp; accounting report</li> <li>2. Posted information about Frequently Asked Question (FAQ) about Graduate School in Instagram</li> <li>3. Shared information about development of partnership between (HU IPB University-Indonesia) and UC Davis-USA</li> <li>4. Shared experience with Yeni Khairina about pursuing Doctoral Student in Hokkaido University (online)</li> </ol>		

	<ol style="list-style-type: none"> <li>5. Shared information about Hokkaido Summer Institute (HSI)</li> <li>6. Interviewed PARE participants with IPB officials</li> <li>7. Updated announcement about participants of PARE Spring School</li> <li>8. Generated volunteer schedule, attendance &amp; accounting report</li> </ol>
February 2020	<ol style="list-style-type: none"> <li>1. Gathered event of all LO volunteers</li> <li>2. Received of certificate about collaboration with BSC</li> <li>3. Provided consultation to prospective students about HSI Program</li> <li>4. Workshop and meeting with alumni of Hokkaido University at University of Lumbang Mangkurat (ULM), Banjarbaru, South Borneo.</li> </ol>
March 2020	<ol style="list-style-type: none"> <li>1. Generated volunteer schedule, attendance &amp; accounting report</li> <li>2. Wrote January-March 2020 activity report</li> <li>3. Updated announcement board at HU Office</li> <li>4. Provided consultation to prospective students about HU</li> <li>5. Welcomed the visit of Inoue sensei and Frit sensei</li> <li>6. Announced about the change of office hours office hours and COVID-19 Prevention campaign in Instagram</li> <li>7. Sharing information about World Premier International Research Center Initiative (WPI-ICReDD) in social media</li> <li>8. Sharing information about canceled of PARE Summer School and HIS 2020 external candidate acceptance for 2020 in instagram</li> </ol>

As could be seen from table 1, the overall activities of LO Hokudai were to disseminate to visitors about the academic, scholarship and short-term exchange information of Hokkaido University through welcoming direct visits and through LO Hokudai Social Media and announcement board. On the other hand, in January volunteer sharing about “how to enroll in Hokkaido University (HU) Graduate School with Frequently Asked Question (FAQ) on Instagram. Hereby some steps to be enrolled in HU such as find a supervisor, prepare the funding, apply the graduate school. Take the entrance of examination, and commence enrolment procedures.

On February, the activity have been gathered with all LO volunteers to discuss about workshop and meeting with alumni of Hokkaido University at University of Lumbang Mangkurat (ULM), Banjarbaru, South Borneo. Also, on March the activity of volunteer just shared of information and posting about program in Hokkaido University.

### **III. OPERATING HOURS**

The daily operation of LO Hokudai is supported by volunteers consisting of a Professor as well as students (graduate and undergraduate). The composition of volunteer in LO Hokudai with each duty in supporting the office is described in Table 2.

Table 2. The Composition of Volunteer at LO Hokudai

No.	Name	Status	Position	Duty
1	C. Hanny Wijaya	Professor	Head of LO Hokudai	Manage the operations of LO Hokudai
2	Cindy Caroline	UG	Volunteer	Treasury
3	F. Irena Napitupulu Riska Fatmawati	G	Volunteer	Public Relation
4	Qurrata Ayuni Sigit Suharta	UG G	Volunteer	Secretarial
5	Sharfina L	UG	Volunteer	Administration
6	Refa Yulianingsih Nindya Maharani	G	Volunteer	Information Technology
7	Yogie Rivaldy Alexander KS Putera	UG G	Volunteer	Inventory
8	Choirul Mahdianto	G	Volunteer	Merchandise

UG = Undergraduate student, G = Graduate Student

To alleviate the burden of the volunteers, each volunteer has a different shift schedule as informed in appendix 1 (Volunteer Schedule January-March 2020). Other volunteers would fill a schedule if a volunteer was not able to attend his/her allotted time.

#### IV. VISITORS OF LO HOKUDAI

As could be seen from Figure 1, the LO Hokudai had a huge increase in the number of visitors, because visitors interested on Hokkaido Summer Institute Program (HSI Program). Figure 2 showed that the main purpose of the visitors was to attend the PARE sharing session (10%) as well as to have academic consultation (3%), general visiting (71%), Hokkaido Summer Institute Program (13%) and to inquire about scholarship opportunity at Hokudai (3%). Such information sharing session greatly increased the awareness of the IPB students about Hokudai and its liaison office.

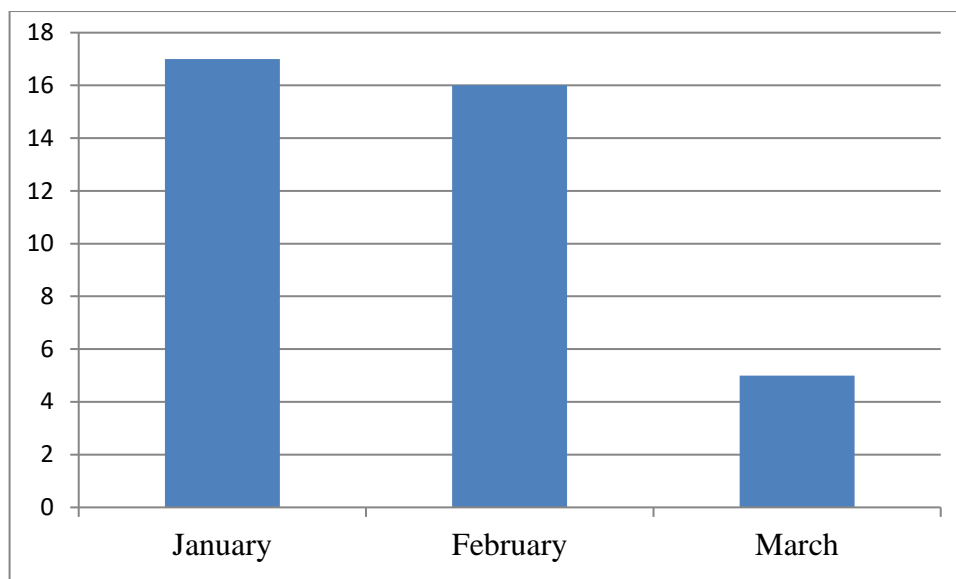


Figure 1. Number of Visitor of LO Hokudai during January-March 2020

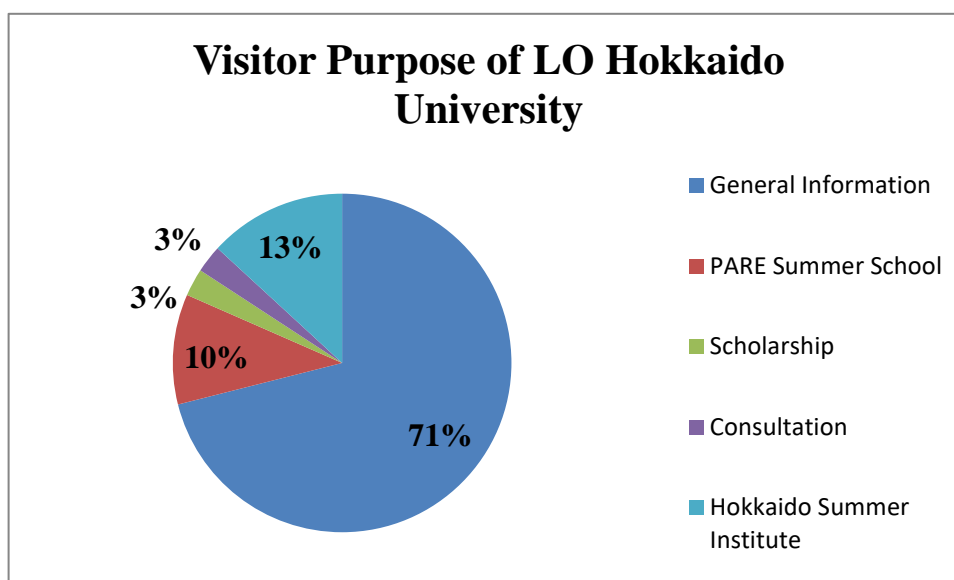


Figure 2. Visitor Purpose of LO Hokudai during January-March 2020

#### IV. WORKSHOP AND MEETING INDONESIAN ALUMNI OF HOKKAIDO UNIVERSITY

On February 21-23, Indonesia Alumni of Hokkaido University Workshop and Meeting took place at the University of Lambung Mangkurat (ULM), Banjar Baru, South Borneo. The purpose from this event, were to increase the friendship between all members of Indonesia Alumni of Hokkaido University, to share of knowledge and discussion, and to introduce tourism and culture in the South Borneo. On top of that, this ebent disseminated all program in Hokkaido University and motivated of ULM students and the general public to be able to continue their studies in Japan.



Figure 3. Indonesia Alumni of Hokkaido University Workshop and Meeting

This event was attended by alumni from all over Indonesia as well as Prof. C. Hanny Wijaya (Hokkaido University Ambassador for Indonesia), Mr. Tani Masaki (Consulate General of Japan in Surabaya), Prof. Sutarto Hadi (ULM Rector), H. Sahbirin Noor (Governor of South Kalimantan), Dr. Ir. H. Akhmad Rizali (Chairman of PERSADA/Japanese Alumni Association of South Kalimantan), Prof. Nuka Osamu (Director of the Hokkaido Summer Institute), and invitees at Lambung Mangkurat University, Banjarbaru, South Kalimantan. Beside gathering all the alumni, event chaired by Dr. Ir. H Akhmad Rizali and supported by Hokkaido University was also aimed to discuss the contribution that could be made by the alumni to Indonesia and the global community as this association consisted of experts in various fields that were needed by the society.

## V. DOCUMENTATIONS



Figure 4. Indonesia Alumni of Hokkaido University Workshop and Meeting

**HOKKAIDO UNIVERSITY LIAISON OFFICE IN INDONESIA**

**Sharing Experience**  
"Doctoral Student in Hokkaido University from Indonesia"

**YENI KHAIRINA**  
University in Indonesia : **IPB University (Master's program)**  
Department/batch : **Microbiology/ 2013**  
Academic year and Major : **Doctoral/ Environmental molecular biology (Hokkaido University)**  
Scholarship : **MEXT U to U**

The motivation on acknowledging microbiology field deeply and interest to explore different parts of the micro world are some of the reasons why I pursue doctoral course in Hokkaido University (HU). During my master program, my study was more focusing on agricultural field, and now I am thinking to expand my specification on environmental view in order to create an integrating idea of both fields in my future career. HU is one of the best universities in Japan. Besides, the past experience of exchange program (PARE program) at Hokkaido University has also motivated me to continue my education there, due to its complete facility, safe and convenient environment, beautiful landscapes, and moreover, Sapporo is also a city of four seasons where we can enjoy the beauty and uniqueness of each season.

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Figure 5. Sharing experience about doctoral student in HU.

**Office Hours**  
Due to the COVID-19 outbreak, we would like to announce that all inquiries related to Hokkaido University programs in Indonesia are strongly advised to be done through e-mail.  
**hokudailo.id@gmail.com**  
or direct message in Instagram  
**hokkaidouni\_lo\_id**

Our office is **now close**, at least, until **April 5 2020**, as suggested by the local government. We also encourage everyone to help, by stopping the spread and staying healthy.

Best,  
Hokkaido University Liaison Office in Indonesia

**Protect Yourself and Others from COVID-19**  
**Wash your hands**  
Wash your hands with soap and running water when hands are visibly dirty  
If your hands are not visibly dirty, frequently clean them by using alcohol-based hand rub or soap and water

**Protect Yourself and Others from COVID-19**  
**Protect others from getting sick**  
Avoid close contact when you are experiencing cough and fever  
Avoid spitting in public  
If you have fever, cough and difficulty breathing seek medical care early and share previous travel history with your health care provider

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Figure 6. Information about COVID-19 on instagram.

## VI. APPENDIX

Jan-20					
	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
<b>MORNING</b>	Mr.Yogie	Ms.Fifin	Mr.Sigit	Ms.Nindya	Mr.Alex
<b>AFTERNOON</b>	Prof.Hanny	Ms.Riska	Ms.Irena	Mr.Mahdi	Ms.Qurrata
Feb-20					
	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
<b>MORNING</b>	Mr.Yogie	Ms.Fifin	Mr.Sigit	Ms.Nindya	Mr.Alex
<b>AFTERNOON</b>	Prof.Hanny	Ms.Riska	Ms.Irena	Mr.Mahdi	Ms.Qurrata
Mar-20					
	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
<b>MORNING</b>	Mr.Yogie	Ms.Fifin	Mr.Sigit	Ms.Nindya	Mr.Alex
<b>AFTERNOON</b>	Prof.Hanny	Ms.Riska	Ms.Irena	Mr.Mahdi	Ms.Qurrata

Appendix 1. Volunteer Schedule January – March 2020